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**SOUTH PLAINFIELD PUBLIC LIBRARY  
BOARD OF TRUSTEES' MEETING MINUTES**

**December 10, 2013**

The meeting was called to order by President, Ms. Darlene Cullen at 7:00 PM.

Ms. Cullen announced that the meeting was being held in accordance with the Open Public Meetings Act and as such, proper notice of the meeting was published in the official newspapers, The Observer, The Courier News and The Home New Tribune.

**ROLL CALL- Present**

Ms. Stephanie Bonanno, Ms. Christine Faustini, Ms. Annemarie Stoeckel, Mr. Gary Jones and Mr. Frank Lemos, Ms. Melissa Katsingris, Ms. Nina Rohrer, and Ms. Darlene Cullen. Mr. Robert Bengivenga was excused.

**Staff and Guests:** Mayor Anesh Mr. Ken Morgan, Mr. Eric Aronowitz, Ms. Cheryl Nagel-Smiley, Mr. Ken Bonanno, Mr. Glenn Cullen, Ms. Linda Hansen and Ms. Patricia Gustafson.

Mayor Anesh presented a Proclamation, from the Council, to Ms. Nina Rohrer in recognition of her years of service on the Library Board. Ms. Christine Faustini also presented a gift to Ms. Rohrer on behalf of the Board. Ms. Nina Rohrer thanked everyone for their good wishes and hopes that the new library will be built. She wished everyone the best and a healthy and happy new year.

Stephanie Bonanno – sorry to see you leave the board.

Melissa Katsingris – Wish you the best

Christine Faustini – Pleasure working with you and wish you the best

Frank Lemos – As treasurer you stirred us in a good way and kept us on track and sorry that you are leaving.

Gary Jones – “How dare you leave” – last one of the old regime – good luck and God Bless.

Annemarie Stoeckel- thanks for all your years of service and good luck.

Linda Hansen – Thank you so much, really appreciated having you on the board.

Patricia Gustafson – Good luck and nice knowing you.

Eric Aronowitz – “May you live in interesting times” We had an interesting time these past years and you helped me make it thru – you will be missed.

Cheryl Nagel-Smiley- Always stable person, professional – always came up with good ideas – she suggested looking at commercial property for new library. We will see each other again.

Darlene Cullen – Thank you for years of dedication and hard work, support and loyalty. Don’t be a stranger at the meetings. Enjoy your free time.

Mayor Anesh led us in the Pledge of Allegiance.

Mayor Anesh said new trustee should use the library, care about library and want to expand the library. Great board now, even with differences but all have common goal of getting new library.

### **APPROVAL OF MINUTES**

A motion was made by Ms. Stephanie Bonanno and seconded by Mr. Frank Lemos to accept the minutes of the November 12th, 2013 meeting. Motion passed unanimously.

**PAYMENT OF VOUCHERS** Vouchers were reviewed by Mr. Gary Jones and Ms. Christine Faustini, prior to the board meeting. Checks totaled \$31,073.36 from check #10570 to #10602. Motion was made by Mr. Frank Lemos and seconded by Mr. Gary Jones to accept the payment of vouchers. Motion passed unanimously.

### **MONTHLY REPORTS**

#### **Expense Report**

A motion was made by Ms. Nina Rohrer and seconded by Ms. Melissa Katsingris to accept the monthly expense report. Motion passed unanimously.

#### **Cash Receipt Report**

Motion was made by Ms. Annemarie Stoeckel and seconded by Ms. Nina Rohrer to accept the cash receipt report. Motion passed unanimously.

#### **Statistical Report**

Motion was made by Ms. Nina Rohrer and seconded by Ms. Melissa Katsingris to accept the statistical report. Motion passed unanimously.

### **Director's Report**

Motion was made by Mr. Frank Lemos and seconded by Ms. Stephanie Bonnano to accept the director's report. Motion passed unanimously.

### **COMMITTEE REPORTS**

#### **Finance and Budget: Nina Rohrer**

November 2013 – Beginning and Ending Balance

Operating Account	November 1	\$ 267,930.08
	November 30	\$ 479,843.73

Plant Fund (Capital Reserve Fund)

	November 1	\$ 236,277.97
	November 30	\$ 96,604.47

Frances Greany Trust Fund (Children's Program & Services)

	November 1	\$ 386,557.68
	November 30	\$ 386,634.47

Municipality Savings IB Account (Capital Reserve Fund)

	November 1	\$1,750,813.27
	November 30	\$1,676,491.46

Municipality CD (Capital Reserve Fund)

	November 1	\$ 505,514.35
	November 30	\$ 505,867.63

There is a separate report for expenses involving the addition.

Motion was made by Ms. Christine Faustini and seconded by Mr. Frank Lemos to accept the Finance Report. Motion passed unanimously.

**Policy Committee** – Mr. Gary Jones-nothing to report

**Personnel Committee** –Ms. Christine Faustini- Nothing to report

**Building and Grounds-** Mr. Robert Bengivenga – excused

**Community Relations Committee** –Ms. Darlene Cullen- Nothing to report.

**Technical Committee** – Annemarie Stoeckel, nothing to report

**Long Range Planning** – nothing to report

**Mayor's Report** – Mr. Frank Lemos – nothing to report

**Liaison to the School Report** – Ms. Annemarie Stoeckel –nothing to report

**President's Report** – Ms. Darlene Cullen – First year has been a roller coaster ride. We should have answer from DEP by Jan. 22, 2014 on the hardship permit hopefully be able to move on with expansion.

**Friends of the Library** – Ms. Stephanie Bonanno – Going to check into prices for electronic sign for front of library.

Motion was made by Ms. Christine Faustini and seconded by Ms. Nina Rohrer to open public portion of meeting. Motion passed unanimously.

**PUBLIC COMMENTS:**

No comments from the public

**NEW BUSINESS –**

1. Motion was made by Ms. Nina Rohrer and seconded by Ms. Stephanie Bonanno to accept the resolution amendment to return funds in the amount of \$53,730.00 to the Bought of South Plainfield. After roll call motion passed unanimously.

2. After reviewing the 2014 budget, Ms. Cheryl Nagel-Smiley asked if the library would be closed during renovations and hoped that the employees would still be paid during this time. Motion was made by Mr. Frank Lemos and seconded by Ms. Nina Rohrer to accept the 2014 budget. Also roll call vote, motion passed unanimously.

Motion was made by Ms. Nina Rohrer and seconded by Mr. Stephanie Bonanno to close the public portion of the meeting. Motion passed unanimously.

**REMARKS**

Stephanie Bonanno – Merry Christmas, Happy Hanukkah and Nina best of luck

Melissa Katsingris – Happy Holidays and wonderful 2014

Ms. Christine Faustini – Happy Holidays to everyone and to Nina thank you for all your hard work.

Ms. Nina Rohrer- Thanks for everything, flowers, and comments and wish everyone a happy holiday – don't give up on the library – congratulations Darlene on her first year.

Mr. Frank Lemos – Want to wish everyone a Merry Christmas- thanks to Nina for all you did, it's a lot of hard work – appreciate it and God Bless. Even if we disagree we still have to respect and love one another and work together for the library.

Mr. Gary Jones – Safe holiday and enjoy. Nina take care.

Ms. Annmarie Stoeckel –Pleasure working with everyone this year, looking forward to next year and Nina good luck and happy holidays to all.

Ms. Linda Hansen – Congratulations to Darlene and Happy Holidays to all.  
Good luck to Nina.

Ms. Patricia Gustafson – Merry Christmas and enjoy the rest of the year.

Ms. Darlene Cullen - Stephanie – thanks for update on Friends and look forward to another year.

Melissa – thanks for your valuable input going from Mayor’s rep to board member and support of the library programs.

Christine – Same for you thanks for being right hand.

Nina – thanks for you all have done for the board.

Gary – Thanks for input and dedication and for reviewing and signing checks.

Annemarie – Thanks for updates from BOE and all the new technology

Frank Lemos- thank you for representing Mayor Anesh and being his much kinder voice. Frank thanked Darlene for all her hard work and did a wonderful year on the board.

Pat – thanks for deciphering the minutes and putting up with our revisions.

Linda – Our fabulous director- thanks for all your hard work and guidance this year.

Eric Aronowitz- Thank you –( I think) for getting me involved with the Board. Also for being legal advisor this year.

Also would like to thank my husband for putting up with me.

Thanks to all in the audience, Mayor Anesh, Ken, Cheryl, happy holidays to all.

### **ADJOURNMENT**

Motion was made by Ms. Melissa Katsingris and seconded by Ms.

Annemarie Stoeckel to adjourn at the meeting at 7:42. Motion passed unanimously.

Respectfully Submitted,

Patricia Gustafson

Recording Secretary