

South Plainfield Library Board of Trustees Meeting Minutes February 8, 2022

Topic	Discussion	Outcome/To Do
Call to Order	The meeting was called to order by President Cheryl Nagel-Smiley at 6:30 pm. President Nagel-Smiley announced that the meeting was held in accordance with the Open Public Meeting Act and as such, proper notice of the meeting was published in the official newspapers, The Observer, The Courier-News and The Home News Tribune.	
Roll Call	Trustees Present: Cheryl Nagel-Smiley, President; Gary Jones, Vice President; Melissa Katsingris, Treasurer; Ray Rusnak, Mayor's Rep; Annemarie Stoeckel, School Rep; Robert A. Bengivenga; Stephanie Wolak; Anne Troop; Trustee Excused Absent: Frank Lemos	
Approval of Minutes	Cheryl called for a motion. Melissa motioned to accept the minutes from the previous meeting. Anne seconded the motion. There was no discussion.	Motion carried with Anne abstaining from the vote.
Payment of Vouchers	Cheryl reviewed the vouchers report and called for a motion. Gary motioned to accept the voucher payments. Melissa seconded the motion. There was no discussion.	Motion carried unanimously.
Expense Report Review	Cheryl reviewed the expense report and called for a motion. Annemarie motioned to accept the report. Gary seconded the motion. There was no discussion.	Motion carried unanimously.
Cash Receipts Report Review	Cheryl reviewed the cash receipts report and called for a motion. Melissa motioned to accept the report. Anne seconded the motion. There was no discussion.	Motion carried unanimously.
Statistical Report Review	Cheryl called for a motion. Annemarie motioned to accept the report. Stephanie seconded the motion. There was no discussion.	Motion carried unanimously.
Director's Report	Linda reviewed her report. Cheryl called for a motion. Stephanie motioned to accept the report. Anne seconded the motion. There was no discussion.	Motion carried unanimously.
Treasurer's Report	Melissa stated that the bank statement is available, and she had nothing to report.	The Board accepts the statement.
Board President's Report	<p>1) Cheryl distributed a handout with the committee assignment changes and contact information for the Trustees;</p> <p>2) Cheryl asked Bob to report on progress addressing electrical problems and Bob reported: To fix the damaged lights along the ramp:</p> <ul style="list-style-type: none"> • They are looking for lights that can be inserted in the space available; holes for lamps may need to be resized and lights may be recessed to prevent further damage • The wiring will be examined before replacement proceeds. <p>Bob also reported that a piece was replaced on the fire suppression water supply (library received a citation).</p>	

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Board President's Report, continued	<p>3) Friends update:</p> <ul style="list-style-type: none"> • The last meeting was very productive even though the group was small (not enough for a quorum). • Judy England-McCarthy suggested adding reminders about Amazon Smile to monthly newsletter and newspaper column. • Passes being purchased for the Museum of the American Revolution. • Brick purchases are needed to complete an order for production. • Valentine's tea cup gift set sales have been very successful. Sets contain tea cup and saucer, tea bags, candies and cookies. Friends will also sell tea cup sets for Mother's Day. <p>4) Councilwoman Faustini asked Cheryl to attend a proclamation ceremony.</p>	
Old Business	There was no old business to discuss	
Public Comments	Cheryl called for a motion. Stephanie motioned to open public comments. Gary seconded the motion.	Motion carried unanimously.
Public Comments and Questions	<p>Ken Morgan reported:</p> <ul style="list-style-type: none"> • The Historical Society working on the new display. • Older movies are being reviewed for possible offensive material before being presented 	
New Business: Dedication of Reading Nook	Linda described how an area in the adult section of the library will be made into a reading lounge that they would like to name after Sunnie Randolph. Cheryl called for a motion. Stephanie motioned to name the new Reading Lounge in honor of Sunnie Randolph. Anne seconded the motion.	<p>Motion carried unanimously.</p> <p>Linda will inform Sunnie.</p> <p>A dedication ceremony will be planned for sometime in May.</p>
Public Comments	Cheryl called for a motion. Melissa motioned to close public comments. Gary seconded the motion.	Motion carried unanimously.
Trustees Remarks	<p>Ray will meet with Melissa and Cheryl about ideas for the Capital Committee. Please feel free to contact him with ideas.</p> <p>Gary wants everyone to stay safe and we'll get through this and back to normal.</p> <p>Melissa said it was nice to be together again and thanked Linda and the staff for all they do.</p> <p>Anne wished everyone a belated happy new year.</p> <p>Stephanie is looking forward to planning events and working with her committee.</p>	

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Trustees Remarks	<p>Bob wished everyone one happy Valentine’s Day, said he is glad to be here, is looking forward to going on vacation in the spring, is happy his vertigo is gone and wishes everyone to stay healthy.</p> <p>Annemarie wishes everyone happy Valentine’s Day and she is looking forward to working with her committee.</p> <p>Cheryl mentioned what is being celebrated this month.</p> <ul style="list-style-type: none"> • Black History Month: celebrates African American History. February was chosen because Abraham Lincoln and Frederick Douglass, two men prominent in eliminating slavery, were both born in February. • Feb. 1st – Chinese New Year: festival that celebrates the beginning of a new year in the traditional lunisolar Chinese calendar • Feb. 3rd – 12 Midwinter Ceremonies – Native American • Feb. 11th – Birthday of Tammy Baldwin (LGBTQ+): first openly LGBT woman elected to both the House of Representatives and the Senate • Feb. 14th – Birthday of Frederick Douglass (Black American): well-known American social reformer and abolitionist, Douglass escaped slavery and became a prominent activist during the Civil War • Feb. 14th – Valentine’s Day • Feb. 15th – Nirvana Day (Buddhist): also known as Parinirvana, this annual festival remembers the death of the Buddha after he reached Nirvana • Feb. 15th – Birthday of Susan B. Anthony (Women): one of the most visible leaders of the women’s suffrage movement. She championed temperance, abolition, rights of labor, and equal pay for equal work • Feb. 21st – President’s Day • Feb. 26th – March 1st – Intercalary Days – Baha’i 	
Adjournment	Cheryl called for a motion. Gary motioned to adjourn. Bob seconded the motion.	Motion carried unanimously. Meeting adjourned at 7:06 pm.

Submitted by Lisa Mahon, Secretary to the Board