

**South Plainfield Library Board of Trustees Meeting Minutes May 10, 2022**

Topic	Discussion	Outcome/To Do
Call to Order	The meeting was called to order by President Cheryl Nagel-Smiley at 6:30 pm. President Nagel-Smiley announced that the meeting was held in accordance with the Open Public Meeting Act and as such, proper notice of the meeting was published in the official newspapers, The Observer, The Courier-News and The Home News Tribune.	
Roll Call	Trustees Present: Cheryl Nagel-Smiley, President; Gary Jones, Vice President; Ray Rusnak, Mayor's Rep; Annemarie Stoeckel, School Rep; Anne Troop; Stephanie Wolak (arrived 6:33); Trustees Excused Absent: Robert A. Bengivenga; Melissa Katsingris, Treasurer; Frank Lemos	
Approval of Minutes	Cheryl called for a motion. Gary motioned to accept the minutes from the previous meeting. Annemarie seconded the motion. There was no discussion.	Motion carried with Annemarie and Stephanie abstaining from the vote.
Payment of Vouchers	Cheryl reviewed the vouchers report and called for a motion. Anne motioned to accept the voucher payments. Gary seconded the motion. There was no discussion.	Motion carried unanimously.
Expense Report Review	Cheryl reviewed the expense report and called for a motion. Annemarie motioned to accept the report. Gary seconded the motion. There was no discussion.	Motion carried unanimously.
Cash Receipts Report Review	Cheryl reviewed the cash receipts report and called for a motion. Gary motioned to accept the report. Ray seconded the motion. There was no discussion.	Motion carried unanimously.
Statistical Report Review	Cheryl called for a motion. Annemarie motioned to accept the report. Anne seconded the motion. There was no discussion.	Motion carried unanimously.
Director's Report	Linda reviewed her report. Cheryl called for a motion. Stephanie motioned to accept the report. Gary seconded the motion. There was no discussion.	Motion carried unanimously.
Finance & Budget		The report was accepted
Personnel Committee	Cheryl presented information about a growing trend in libraries to offer patrons access to a Social Worker during evening hours at the library.	Linda is looking into the details. The committee will meet and decide by June.
Capital Projects Committee	Ray presented updates on current projects (listed below) and said everything is moving along nicely. Projects: Circulation Desk improvements; Communications Board for Willow Park; Acquired Wheelchair; Parking lot and pit maintenance (turned over to Borough); Committee will be meeting with sales person on Thursday for selection of counter tops and staff room furniture and design.	

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Friends of the Library	<p>Cheryl reviewed the contributions, upcoming and recent work done by the Friends of the Library:</p> <ul style="list-style-type: none"> <li>• Mother’s Day Teacup Fundraiser: only 15 of the 62 cups created are left. The last cups are being advertised as end of year teacher and/or graduation gifts.</li> <li>• There will be an indoor Book Sale the weekend of June 11th.</li> <li>• The next Friends meeting will be May 26th.</li> </ul>	
Schools Report	Cheryl remarked that the sign the schools have sent out regarding “Day of Giving” is grammatically incorrect.	The in person tour will be on Friday.
Board President’s Report	<ol style="list-style-type: none"> <li>1) Compliments to Ray on the landscaping.</li> <li>2) One more brick is needed to be able to submit the completed order, so if any board members were thinking of getting a brick, now’s a good time to do so.</li> <li>3) Monday night movies are back, but at an earlier time, 5:30 pm.</li> <li>4) It does not look like the town will keep subsidizing the rescue squad. The town owns the ambulance, so if the town won’t let the squad use it, the rescue squad may not be able to stay open. If they do close and their building becomes available, the location would be perfect for the historical society.</li> </ol>	
Old Business	Cheryl asked Stephanie if there was any update on the Human Relations Committee. There has been no meetings or projects planned.	
Public Comments	There was no public comment (public not in attendance).	
New Business: Approval of Brick honoring Majestic Enterprises for 30 years of service	Cheryl called for a motion. Anne motioned to acquire a brick honoring Majestic Enterprises for 30 years of service. Annemarie seconded.	Motion carried unanimously.
Trustees Remarks	<p>Anne asked for everyone to stay safe.</p> <p>Stephanie is happy Spring is here, is looking forward to the Summer, and wished everyone a great Summer.</p> <p>Annemarie announced she is retiring and gave a glowing description of her replacement who will be available for everyone to meet at the next meeting (which will also be a pot luck dinner). Annemarie expressed interest in serving on the Library Board if a position opens up.</p> <p>Ray stated the praised landscaping is due to the efforts of everyone on the board. Ray also said he hates to see Annemarie go but is happy for her retirement.</p> <p>Gary said he is sorry to see Annemarie go but retirement is good. Gary wished for everyone one to stay safe. Gary wished nice weather moving forward.</p>	

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Trustees Remarks, continued	<p>Cheryl stated that Annemarie has been a great asset.</p> <p>Cheryl mentioned what is on the May Diversity Events Calendar.</p> <ul style="list-style-type: none"> <li>• Mental Health Awareness Month: recognizes the impact of mental illness on families and communities, and raises awareness for those living with mental and behavioral issues.</li> <li>• Older Americans Month: celebrates the contributions of older Americans in the country.</li> <li>• Jewish American Heritage Month: honors the history of American Jews and their accomplishments.</li> <li>• Asian American and Pacific Islander Heritage Month: pays tribute to these people and their contributions to society.</li> <li>• Haitian American Heritage Month</li> <li>• 5/1 Ramadan ends – Muslim</li> <li>• 5/3 Eid al Fitr - Muslim</li> <li>• 5/5 – Cinco de Mayo (Mexican American): commemorates Mexico’s defeat of the French army. While it’s primarily observed by Mexican Americans, others often join the celebration as well.</li> <li>• 5/17 – International Day Against Homophobia, Transphobia, and Biphobia (LGBTQ+): raises awareness for LGBTQ+ rights.</li> <li>• 5/19 – Birthday of Malcolm X (Black American/Muslim): Malcolm X was a Black Muslim minister, well known for his activism during the civil rights movement. He was assassinated in 1965.</li> <li>• 5/30 Memorial Day is a day of remembrance for those who gave their lives for our freedom.</li> </ul>	
Adjournment	Cheryl called for a motion. Stephanie motioned to adjourn. Gary seconded the motion.	Motion carried unanimously. Meeting adjourned at 7:15 pm.

Submitted by Lisa Mahon, Secretary to the Board