

## South Plainfield Library Board of Trustees Meeting Minutes November 9, 2021

Topic	Discussion	Outcome/To Do
Call to Order	The meeting was called to order by President Cheryl Nagel-Smiley at 6:33 pm. President Nagel-Smiley announced that the meeting was held in accordance with the Open Public Meeting Act and as such, proper notice of the meeting was published in the official newspapers, The Observer, The Courier-News and The Home News Tribune.	
Roll Call	Trustees Present: Cheryl Nagel-Smiley, President; Gary Jones, Vice President; Melissa Katsingris, Treasurer; Ray Rusnak, Mayor's Rep; Annemarie Stoeckel, School Rep; Robert A. Bengivenga; Stephanie Wolak; Anne Troop; Frank Lemos	
Approval of Minutes	Cheryl called for a motion. Anne motioned to accept the minutes from the previous meeting. Annemarie seconded the motion. There was no discussion. Bob abstained from the vote.	Motion carried unanimously.
Payment of Vouchers	Cheryl reviewed the vouchers report and called for a motion. Gary motioned to accept the voucher payments. Melissa seconded the motion. There was no discussion.	Motion carried unanimously.
Expense Report Review	Cheryl reviewed the expense report and called for a motion. Melissa motioned to accept the report. Bob seconded the motion. There was no discussion.	Motion carried unanimously.
Cash Receipts Report Review	Cheryl reviewed the cash receipts report (The Friends reimbursed \$1,002.53 for the Fall Festival) and called for a motion. Frank motioned to accept the report. Gary seconded the motion. There was no discussion.	Motion carried unanimously.
Statistical Report Review	Cheryl called for a motion. Melissa motioned to accept the report. Annemarie seconded the motion. There was no discussion.	Motion carried unanimously.
Director's Report	Linda reviewed her report. Cheryl called for a motion. Anne motioned to accept the report. Stephanie seconded the motion. There was no discussion.	Motion carried unanimously.
Treasurer's Report	Melissa reviewed the bank statement.	Melissa is planning the 2022 Budget Meeting.
Board President's Report	Cheryl reviewed the following topics: 1) Cheryl spoke to Joseph Wolak, Peter Smith, Robert Bengivenga and Derryck White, and they were receptive about concerns regarding the Observer article statements about Willow Park. Everything is good now. Black top behind Willow Park and retention basin improvements are on hold until the spring; 2) Thanks to everyone involved and those who attended the Fall Festival; 3) Trunk and Treat was a great success with 650 books distributed; 4) Capitol Project Updates: Picnic benches were delivered; Meeting System installation began today; Waiting to hear back from the painter;	

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Board President's Report, Continued	5) Middlesex Water Company's (MWC) recently announced that their water supply exceeds state levels of Perfluorooctanoic Acid (PFOA), so the library disabled the water fountain and supplies bottled water; 6) The Friends recently deposited \$2,000 and asked for suggestions for adult programs. The Friends started planning the annual staff holiday lunch.	
Executive Session Commencement	Cheryl called for a motion. Melissa motioned to move into Executive Session. Frank seconded the motion.	Motion carried unanimously.
Executive Session	Proposed salary increases and the title change were discussed and debated.	
Executive Session End	Cheryl called for a motion. Gary motioned to end the Executive Session. Annemarie seconded the motion.	
Old Business	There was no old business to discuss	
Public Comments	Cheryl called for a motion. Gary motioned to open public comments. Anne seconded the motion.	Motion carried unanimously.
Comments from Ken Morgan	Ken noted the new display from the Historical Society.	
New Business: Approval of 2022 Salary Increases	Cheryl called for a motion. Melissa motioned to approve the salary increases. Annemarie seconded the motion. There was no discussion at this time.	Motion carried with Bob, Frank and Ray dissenting on #3 on the Salary Increase proposal.
Attendance Note	Bob Bengivenga departed the meeting at 7:20 PM	
New Business: Approval of Title Change (Library Assistant to Library Associate)	Cheryl called for a motion. Stephanie motioned to approve the Title change. Annemarie seconded the motion. There was no discussion at this time.	Motion carried with Ray abstaining from the vote.
New Business: Approval to close the building December 7 for staff training	Cheryl called for a motion. Anne motioned to approve closing the building December 7 for staff CPR training (1/2 day, 10 AM - 1 PM). Melissa seconded the motion. There was no discussion.	Motion carried unanimously.
Public Comments	Cheryl called for a motion. Anne motioned to close public comments. Annemarie seconded the motion.	Motion carried unanimously.
Trustees Remarks	Stephanie said the Fall Festival was great and thank you to Bob for getting (and removing) the hay for the event. She also said that the Trunk and Treat books were a hit, thanks to the library for a great event. Annemarie wished everyone a Happy Thanksgiving. Ray said all is on target with the holiday lights displays and the lights will be officially turned on December 1st.	

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Trustees Remarks, Continued	<p>Frank wished everyone a Happy Thanksgiving.</p> <p>Gary wished everyone a Happy Thanksgiving.</p> <p>Melissa wished everyone a Happy Thanksgiving, and she is looking forward to the turning on of the lights on December 1st.</p> <p>Anne wished everyone a Happy Thanksgiving, and she is glad the library can help spread happiness to the community with the holiday decorations.</p> <p>Cheryl will miss the December 1st lights displays because she will be celebrating her 74th birthday. Cheryl said she found the Diwali event at the library educational and fun. Cheryl said she is thankful to have a strong Board of Trustees.</p> <p>Cheryl mentioned what is being celebrated this month.</p> <ul style="list-style-type: none"> <li>• November is Native American/Alaska Native Heritage Month</li> <li>• November is also Movember to raise awareness of men's health issues</li> <li>• Oct. 31- Nov. 2 All Saints Day/All Souls Day/Dia de los Muertos (Christian holidays and Mexican Aztec Day of the Dead)</li> <li>• Nov. 4th was Diwali, a key Hindu celebration in praise of diverse deities</li> <li>• Nov. 16th is the International Day for Tolerance</li> <li>• Nov. 16th is Dutch American Heritage Day</li> <li>• Nov. 20th is Transgender Day of Remembrance</li> <li>• Nov. 25th is Thanksgiving</li> <li>• Nov. 28th - Dec. 6th is Hanukkah</li> </ul>	
Adjournment	Cheryl called for a motion. Gary motioned to adjourn. Annemarie seconded the motion.	Motion carried unanimously. Meeting adjourned at 7:30 pm.

Submitted by Lisa Mahon, Secretary to the Board