

South Plainfield Library Board of Trustees Meeting Minutes May 11, 2021

Topic	Discussion	Outcome/To Do
Call to Order	<p>The meeting was called to order by President Cheryl Nagel-Smiley at 6:30 pm via virtual technology (Zoom) due to the Governor’s Executive Orders related to the pandemic of COVID-19.</p> <p>President Nagel-Smiley announced that the meeting was held in accordance with the Open Public Meeting Act and as such, proper notice of the meeting was published in the official newspapers, The Observer, The Courier-News and The Home News Tribune.</p>	
Roll Call	<p>Trustees Present: Cheryl Nagel-Smiley, President; Gary Jones, Vice President; Ray Rusnak, Mayor’s Rep; Annemarie Stoeckel, School Rep; Robert A. Bengivenga; Stephanie Wolak; Frank Lemos; Anne Troop; Excused Absence: Melissa Katsingris, Treasurer</p>	
Approval of Minutes	<p>Cheryl called for a motion. Frank motioned to accept the minutes from the previous meeting. Anne seconded the motion. There was no discussion.</p>	<p>Motion carried unanimously.</p>
Payment of Vouchers	<p>Cheryl reviewed the vouchers report and called for a motion. Annemarie motioned to accept the voucher payments. Frank seconded the motion. There was no discussion.</p>	<p>Motion carried unanimously.</p>
Expense Report Review	<p>Cheryl reviewed the expense report and called for a motion. Stephanie motioned to accept the report. Annemarie seconded the motion. There was no discussion.</p>	<p>Motion carried unanimously.</p>
Cash Receipts Report Review	<p>Cheryl reviewed the cash receipts report and called for a motion. Frank motioned to accept the report. Bob seconded the motion. There was no discussion.</p>	<p>Motion carried unanimously.</p>
Statistical Report Review	<p>Cheryl reviewed the report and called for a motion. Gary motioned to accept the report. Frank seconded the motion. There was no discussion.</p>	<p>Motion carried unanimously.</p>
Director’s Report	<p>Linda reviewed her report. Cheryl called for a motion. Frank motioned to accept the report. Gary seconded the motion. There was no discussion.</p>	<p>Motion carried unanimously.</p>
Treasurer’s Report	<p>Since Melissa was absent (excused), Cheryl reviewed the report. The annual audit will be at the end of the month</p>	<p>Board accepts report</p>
Board President’s Report	<p>Cheryl reviewed the following topics: 1) Possibly returning to having in person meetings in July; 2) Helping the Historical Society to teach residents about local history, asked Stephanie as Community Relations Chair to reach out and ask for a monthly historical display, asked Ken to highlight historical info in news article, asked Annemarie to look into possible school field trips to learn more about local history; 3) Logo Contest for South Plainfield Human Relations Committee; 4) Juneteenth Essay Contest for South Plainfield Human Relations Committee is open to middle school and high school students 5) May 20th trip to view statues that might be good for the Library</p>	

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Old Business	There was no old business to discuss.	
Public Comments	Cheryl called for a motion. Stephanie motioned to open public comments. Annemarie seconded the motion.	Motion carried unanimously.
Movie Update	Ken Morgan asked for suggestions for possible movies to show; Ken is disappointed Acorn won't be available to libraries any more; Facebook statistics show that many people are watching; Ken agrees that we might want to continue virtual movie night even after in person movie night reopens.	
New Business: Approval of the Updated 2021-2023 Capital Plan	Ray reviewed the Capital Plan Report with the addendum of the Outdoor Book-drop (that can be accessed from a car). Cheryl called for a motion. Ray motioned to approve the updated Capital Plan. Frank seconded the motion.	Motion carried unanimously.
Public Comments	Cheryl called for a motion. Frank motioned to close public comments. Stephanie seconded the motion.	Motion carried unanimously.
Trustees Remarks	<p>Annemarie is glad we might be back in person in July and wants everyone to stay safe and enjoy the Memorial Day weekend.</p> <p>Ray asked if there would be a vote to determine if in person meetings will resume. Cheryl replied that the Trustees would vote on this at the June meeting.</p> <p>Gary asked everyone to stay safe and enjoy Memorial Day Weekend.</p> <p>Frank also wants everyone to stay safe and enjoy Memorial Day Weekend. Frank said we should look at South Plainfield's COVID infection rate instead of just following the Governor's plan when considering in person meetings. Annemarie replied that in person/virtual hybrid meetings could be planned.</p> <p>Anne admired the Library's beautiful landscaping and thanked Ray. Anne also hopes everyone has a great holiday weekend.</p> <p>Stephanie said the good news is we are all here and healthy. Stephanie suggested in person meetings could be held outside. She mentioned the Parade is being planned at Veterans' Park and that some outdoor Cultural Art Diversity events are being planned. Stephanie is looking forward to getting out and seeing people again.</p>	

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Trustees Remarks (continued)	<p>Bob reminded everyone that Memorial Day is a day of remembrance for those who made the ultimate sacrifice for their country.</p> <p>Cheryl mentioned what is being celebrated this month.</p> <ul style="list-style-type: none"> • Mental Health Awareness Month • Older Americans Month • Jewish American Heritage Month • Asian and Pacific Islander American Heritage Month • Haitian American Heritage Month • Cinco de Mayo celebrates the day Mexico defeated the French • LGBTQA+ May 17th is International Day Against Homophobia, Transphobia, and Biphobia, • May 19th is Malcolm X's Birthday <p>Cheryl also wanted to remind everyone of Memorial Day being a day remembrance for those who made the ultimate sacrifice. Cheryl is also hopeful about opening up for in person/hybrid meetings.</p>	
Adjournment	Cheryl called for a motion. Stephanie motioned to adjourn. Frank seconded the motion.	Motion carried unanimously. Meeting adjourned at 7:18 pm.