

## South Plainfield Library Board of Trustees Meeting Minutes March 9, 2021

Topic	Discussion	Outcome/To Do
Call to Order	The meeting was called to order by President Cheryl Nagel-Smiley at 6:31 pm via virtual technology (Zoom) due to the Governor's Executive Orders related to the pandemic of COVID-19. President Nagel-Smiley announced that the meeting was held in accordance with the Open Public Meeting Act and as such, proper notice of the meeting was published in the official newspapers, The Observer, The Courier-News and The Home News Tribune.	
Roll Call	Trustees Present: Cheryl Nagel-Smiley, President; Gary Jones, Vice President; Melissa Katsingris, Treasurer; Ray Rusnak, Mayor's Rep; Annemarie Stoeckel, School Rep; Robert A. Bengivenga; Anne Troop	
Approval of Minutes	Cheryl called for a motion. Anne motioned to accept the minutes from the previous meeting. Gary seconded the motion. There was no discussion.	Motion carried unanimously.
Payment of Vouchers	Cheryl reviewed the vouchers report and called for a motion. Melissa motioned to accept the voucher payments. Bob seconded the motion. There was no discussion.	Motion carried unanimously.
Expense Report Review	Cheryl reviewed the expense report and called for a motion. Gary motioned to accept the report. Melissa seconded the motion. There was no discussion.	Motion carried unanimously.
Cash Receipts Report Review	Cheryl reviewed the cash receipts report and called for a motion. Gary motioned to accept the report. Bob seconded the motion. There was no discussion.	Motion carried unanimously.
Statistical Report Review	Cheryl reviewed the report.	
Building and Grounds Report	Bob reported that with a build up of snow and ice on the roof, there was a leak in the old section of the library. Gary asked about sealer for the leak. Bob replied that we need to find out where the leak is. The leak occurs when the ice is high on the roof.	The roof will be fixed under warranty. Public works will clear around the pipes until the leak is fixed.
Director's Report	Linda reviewed her report. Cheryl called for a motion. Gary motioned to accept the report. Anne seconded the motion. There was no discussion.	Motion carried unanimously.
Treasurer's Report	Melissa stated there was nothing to report.	
Board President's Report	Cheryl reviewed the following topics: Mayor's Proclamation at Read Across America, Gary resigning from the Human Relations Committee and Cheryl replacing him, Capital Committee Meeting March 30th, Library reopening possible with wider vaccination and lower numbers	
Old Business	There was no old business to discuss.	

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Public Comments	Cheryl called for a motion. Melissa motioned to open public comments. Annemarie seconded the motion.	Motion carried unanimously.
New Business: Approval of Lisa Mahon as Board Secretary	Cheryl called for a motion. Annemarie motioned to approve Lisa as Board Secretary. Anne seconded the motion. There was no discussion. All Trustees in a roll call vote approved the addition of Lisa.	Motion carried unanimously.
Public Comments	Cheryl called for a motion. Melissa motioned to close public comments. Annemarie seconded the motion.	Motion carried unanimously.
Trustees Remarks	<p>Gary stated it has been a tough winter and is hoping for better weather soon. Gary has been referring people who need to make online appointments with the Motor Vehicle Commission to the Library so they can get help with this task.</p> <p>Melissa is looking forward to seeing people for real and is optimistic about the future.</p> <p>Anne is hoping to get together soon and hopes everyone stays safe. Annemarie reported students enjoyed the Library video tour and story hour. 100 kids applied for library cards at the event. Annemarie hopes they can do a normal tour next year.</p> <p>Ray expressed his concerns that the Dr. Seuss books that are being discontinued might be reported as lost and then sold on eBay.</p> <ul style="list-style-type: none"> <li>• Linda reported on steps being take to avoid this scenario: <ul style="list-style-type: none"> <li>• The replacement prices for six discontinued titles have been increase to \$500</li> <li>• The six titles have been restricted to in house use only</li> </ul> </li> </ul> <p>Cheryl stated that in her Human Relations role, she will work to recognize all the ethnic groups in the borough. Cheryl will check to see what ethnic groups are being celebrated each month.</p> <p>Groups celebrating in March:</p> <ul style="list-style-type: none"> <li>• Women's History Month</li> <li>• Irish-American Heritage Month</li> <li>• Greek-American Heritage Month</li> </ul> <p>March Holidays:</p> <ul style="list-style-type: none"> <li>• March 17th Saint Patrick's Day</li> <li>• March 21st International Day for the Elimination of Racial Discrimination</li> <li>• March 27th Passover</li> <li>• March 28th Holi (Hindu Festival)</li> </ul>	
Adjournment	Cheryl called for a motion. Gary motioned to adjourn. Ray seconded the motion.	Motion carried unanimously. Meeting adjourned at 7:01 pm.