

South Plainfield Library Board of Trustees Meeting Minutes July 13, 2021

Topic	Discussion	Outcome/To Do
Call to Order	The meeting was called to order by President Cheryl Nagel-Smiley at 6:30 pm. President Nagel-Smiley announced that the meeting was held in accordance with the Open Public Meeting Act and as such, proper notice of the meeting was published in the official newspapers, The Observer, The Courier-News and The Home News Tribune.	
Roll Call	Trustees Present: Cheryl Nagel-Smiley, President; Ray Rusnak, Mayor's Rep; Robert A. Bengivenga; Stephanie Wolak; Frank Lemos; Anne Troop; Melissa Katsingris, Treasurer. Excused Absences: Gary Jones, Vice President; Annemarie Stoeckel, School Rep	
Approval of Minutes	Cheryl called for a motion. Melissa motioned to accept the minutes from the previous meeting. Anne seconded the motion. There was no discussion.	Motion carried unanimously.
Payment of Vouchers	Cheryl reviewed the vouchers report and called for a motion. Melissa motioned to accept the voucher payments. Ray seconded the motion. There was no discussion.	Motion carried unanimously.
Expense Report Review	Cheryl reviewed the expense report and called for a motion. Stephanie motioned to accept the report. Melissa seconded the motion.	Motion carried unanimously.
Cash Receipts Report Review	Cheryl reviewed the cash receipts report and called for a motion. Frank motioned to accept the report. Melissa seconded the motion.	Motion carried unanimously.
Statistical Report Review	Cheryl called for a motion. Frank motioned to accept the report. Melissa seconded the motion.	Motion carried unanimously.
Director's Report	Linda reviewed her report. Cheryl called for a motion. Anne motioned to accept the report. Stephanie seconded the motion. There was no discussion.	Motion carried unanimously.
Treasurer's Report	Melissa reviewed the report.	Board accepts report
Board President's Report	Cheryl reviewed the following topics: 1) Due to work being done on front entrance, the plan is to have shorter days on 7/22 and 7/23 with patrons entering through the back door (people with disabilities will be assisted), and to close on 7/24 and 7/25 ; 2) Human Relations Committee will meet Thursday to choose logo and discuss National Night Out; 3) Two display cases were purchased for Historical Society to use; 4) Think about a Carry In or Pot Luck dinner so it can be discussed at the next meeting; 5) When Linda sends emails please read and answer her if she needs a response. If you don't normally read your emails, then notify Linda to please send you a text when she sends the email.	

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Capital Projects	Ray reported:1) Planned improvements outside are being implemented; 2) Statue should arrive tomorrow; 3) Ray asked for opinions on getting professional decorations done at Christmas. Most trustees asked Ray to get a pricing which would depend on their approval. Bob and Frank suggested the Boy or Girl Scouts could do it. Cheryl, as President, asked Bob to find out if the Scouts would be willing to do this, and Ray should look into the cost factor.	Bob will research Scout projects for review and ask them if they can decorate the library. Ray will find out the costs if done professionally.
Old Business	There was no old business to discuss.	
Public Comments	Cheryl called for a motion. Stephanie motioned to open public comments. Anne seconded the motion.	Motion carried unanimously.
Public Comments	Ken Morgan had nothing to report at this time. He was the only member of the public present. Cheryl asked Linda to check with the Observer why the listing of our meeting times was unlisted when it had been posted.	
New Business: Approval of altering library hours on Tuesday, 8/3 (open 1 PM – 9 PM) to accommodate National Night Out	Cheryl called for a motion. Stephanie motioned to approve the altered hours. Melissa seconded the motion.	Motion carried unanimously.
Public Comments	Cheryl called for a motion. Stephanie motioned to close public comments. Melissa seconded the motion.	Motion carried unanimously.
Trustees Remarks	Ray had nothing further to report and is happy everything is moving forward nicely. Melissa is happy to be at the library in person. Everything looks very nice. Anne wished for better weather for the rest of the summer. Stephanie said it was nice to see people in person again and is looking forward to the potluck dinner. Bob reported that the drains are being cleared by DPW and the handicapped door is being fixed. Bob also wished for all to have a nice summer. Frank said that the Friends had a meeting. He did not attend but he thought there was nothing to report. Frank also wished everyone a great summer.	

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Trustees Remarks, Continued	<p>Cheryl mentioned what is being celebrated this month.</p> <ul style="list-style-type: none"> • National Ice Cream Month • French American Heritage Month • July 2nd is Thurgood Marshall’s birthday, civil rights activist and the first African-American Supreme Court Justice • July 6th is the 14th Dalai Lama’s birthday, exiled Tibetan spiritual leader • July 17th is the Hajj, annual Islamic pilgrimage to Mecca • July 18th is Nelson Mandela’s birthday, South Africa's first black President • July 26th is the Anniversary of Americans With Disabilities Act being passed 	
Adjournment	Cheryl called for a motion. Melissa motioned to adjourn. Stephanie seconded the motion.	Motion carried unanimously. Meeting adjourned at 7:09 pm.

Submitted by Lisa Mahon, Secretary to the Board