

## South Plainfield Library Board of Trustees Meeting Minutes August 10, 2021

Topic	Discussion	Outcome/To Do
Call to Order	The meeting was called to order by President Cheryl Nagel-Smiley at 6:30 pm. President Nagel-Smiley announced that the meeting was held in accordance with the Open Public Meeting Act and as such, proper notice of the meeting was published in the official newspapers, The Observer, The Courier-News and The Home News Tribune.	
Roll Call	Trustees Present: Cheryl Nagel-Smiley, President; Gary Jones, Vice President; Ray Rusnak, Mayor's Rep; Robert A. Bengivenga; Stephanie Wolak; Frank Lemos; Anne Troop; Melissa Katsingris, Treasurer. Annemarie Stoeckel, School Rep	
Approval of Minutes	Cheryl called for a motion. Melissa motioned to accept the minutes from the previous meeting. Stephanie seconded the motion. There was no discussion. Gary Jones and Annemarie Stoeckel abstained from voting.	Motion carried unanimously.
Payment of Vouchers	Cheryl reviewed the vouchers report and called for a motion. Anne motioned to accept the voucher payments. Gary seconded the motion. There was no discussion.	Motion carried unanimously.
Expense Report Review	Cheryl reviewed the expense report and called for a motion. Annemarie motioned to accept the report. Gary seconded the motion.	Motion carried unanimously.
Cash Receipts Report Review	Cheryl reviewed the cash receipts report and called for a motion. Ray motioned to accept the report. Annemarie seconded the motion.	Motion carried unanimously.
Statistical Report Review	Cheryl called for a motion. Gary motioned to accept the report. Stephanie seconded the motion.	Motion carried unanimously.
Director's Report	Linda reviewed her report. Cheryl called for a motion. Melissa motioned to accept the report. Annemarie seconded the motion. There was no discussion.	Motion carried unanimously.
Treasurer's Report	Melissa stated there was nothing to report.	
Board President's Report	Cheryl reviewed the following topics: 1) Need to postpone Carry In Dinner due to COVID variants ; 2) Library will have a masks required rule for staff and patrons; 3) New sign and porch drains look great. Mulch needs to be placed around new sign to protect it during landscaping; 4) Capital Committee (Cheryl, Linda, Melissa and Ray) interviewed by Taplnto about new sign; 5) Awaiting arrival of second statue; 6) Human Relations Committee selected new logo; 7) Found out if scouts were to do any work around library as volunteers and if injured installing lights the library/town would be liable. So maybe they could decorate around new sign instead.	

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Old Business	1) Cheryl asked Bob if he looked into handicap door closing too quickly. Bob replied that he has not gotten to it yet. 2) Cheryl asked Ray for an update regarding the holiday lighting. Ray reported that he and Linda contacted and met with three companies, and that two of the companies' price quotes were too high. The third company, Triple R, gave a price quote of \$5,500 for 5 - 6 weeks of decorations that would include: lighting 6 trees and 30 bushes outside and decorating the indoor tree (with their lights and decorations that they would take away once the season is done, so no storage necessary). Frank asked if maintenance would be included, and Ray answered, yes it would be. Stephanie commented that she loves holiday lights, but she feels we need to do more to show the town's diversity. Cheryl replied that they can discuss ways to show more diverse displays with the Human Relations Committee. 3) Stephanie reported that the play area gets very hot, making it unusable on very hot days. Ray said the Borough was supposed to complete that area.	
Public Comments	No public comments today.	
New Business: Approval of line item transfer on Capital Budget (\$6,000 from paving project line to landscaping project line	Cheryl called for a motion. Melissa motioned to approve the transfer. Annemarie seconded the motion.	Motion passed 7-2. Cheryl, Gary, Ray, Stephanie, Anne, Melissa and Annemarie voted in favor. Bob and Frank voted against.
New Business: Approval of purchasing a memorial brick in honor of former employee Chris Grippo	Cheryl called for a motion. Gary motioned to purchase the brick. Stephanie seconded the motion.	Motion carried unanimously.
Trustees Remarks	Gary said it was nice to be back at the library. Gary remembered that Chris Grippo was the first person who greeted him when he came back to the library. Stephanie said everything with the library is going in a good direction. Anne said August 15th is National Relaxation Day, a good day to relax and read a book. Melissa reported National Night Out was packed and it was great. Kuddos to the National Night Out People. Annemarie agrees with Stephanie that library is going in a good direction. She asked if anyone knows someone for an Elementary School Librarian position.	

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Trustees Remarks, Continued	<p>Frank had no comments.</p> <p>Bob asked everyone to please stay safe. He hopes that there will be no leaks with all this rain.</p> <p>Ray said for everyone to enjoy the rest of the summer.</p> <p>Cheryl mentioned what is being celebrated this month.</p> <ul style="list-style-type: none"> <li>• Diversity Awareness Month</li> <li>• August 9th is International Day of the World's Indigenous Peoples</li> <li>• August 9th is Al Hijri (Islamic New Year)</li> <li>• August 26th is Women's Equality Day (anniversary of the ratification of the 19th Amendment which granted women the right to vote)</li> <li>• August 30th, Lord Krishna's Birthday, Hindu deity</li> </ul> <p>Cheryl asked everyone to stay safe.</p> <p>Cheryl reported that the Public Relations Committee chose her to be a judge at the Labor Day Parade where Bob will represent the Army with 101 year old Joe Vella, a veteran who served in World War II.</p>	
Adjournment	Cheryl called for a motion. Gary motioned to adjourn. Stephanie seconded the motion.	Motion carried unanimously. Meeting adjourned at 7:15 pm.

Submitted by Lisa Mahon, Secretary to the Board